

*Board of Trustees*

**Memorandum**

**TO:** Board of Trustees

**FROM:** Sandra Saunders, Esq.  
Secretary

**DATE:** July 31, 2020

**RE:** **NOTICE OF MEETINGS**  
**Posted Friday, July 31, 2020, at 4:00 p.m.**

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The Bristol Community College Board of Trustees will hold an HR Committee Meeting on Monday, August 10, 2020, at 3:00 p.m.

The Bristol Community College Board of Trustees will hold a Facilities Committee Meeting on Monday, August 10, 2020, at 4:10 p.m.

Due to the ongoing COVID-19 crisis and Governor Charles DeWitt's order allowing remote participation, both these meetings will be conducted remotely via ZOOM.

Please contact Kathleen Wordell for public access to these meetings at [kathleen.wordell@bristolcc.edu](mailto:kathleen.wordell@bristolcc.edu)

Please see enclosed agendas for the meetings.

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cc: Honorable William F. Galvin, Secretary of the Commonwealth  
Honorable Glen Shor, Secretary of Administration and Finance