



Fall River ■ New Bedford ■ Attleboro ■ Taunton

777 Elsbree Street, Fall River, MA 02720 508.678.2811 www.BristolCC.edu

Board of Trustees

Memorandum

TO: Board of Trustees

FROM: Kathleen Wordell *KW*
Recording Secretary

DATE: November 30, 2017

RE: NOTICE OF MEETINGS

~~Posted Thursday, November 30, 2017 at 12:00 p.m.~~

Due to the expiration of the term for Board of Trustee Member and Board Secretary Max Volterra, Chair Joseph Marshall has requested that I submit the following Notice of Meeting to the Board of Trustees.

The Board of Trustees of Bristol Community College will hold a regularly scheduled Finance and Audit Committee meeting on Monday, December 4, 2017, at 2:00 p.m. in Room G202 of the Commonwealth College Center Building, on our Fall River Campus at 777 Elsbree Street.

The next regular meeting of the Bristol Community College Board of Trustees will be held on Monday, December 4, 2017, at 4:00 p.m. in Room G-14 Classroom of the Commonwealth College Center Building, on our Fall River Campus at 777 Elsbree Street.

Please see attached agendas for the meetings.

kw

cc: Honorable William F. Galvin, Secretary of the Commonwealth
Honorable Glen Shor, Secretary of Administration and Finance

BRISTOL COMMUNITY COLLEGE
Fall River, Massachusetts

**BOARD OF TRUSTEES FINANCE AND AUDIT COMMITTEE
MEETING OF DECEMBER 4, 2017
3 P.M., Commonwealth College Center, Room G222**

AGENDA

- I. ~~Approval of the Minutes of October 2, 2017, and special meeting of September 27, 2017~~
(enclosed)

- II. Old Business

- III. New Business
 - ~~Review quarterly Budget update (enclosed)~~
 - Review of the Trust Fund Report for the First Quarter FY2018;
July 1, 2017 to September 30, 2017 (enclosed)
 - Report on Reserves as of October 31, 2017 (enclosed)
 - Audited Financial Statements as of June 30, 2017 presented by David DiIulio from
O'Connor & Drew (enclosed)

- IV. Other Business

- V. Adjournment



BRISTOL COMMUNITY COLLEGE

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Board of Trustees Meeting

4:00 p.m.

Monday, December 4, 2017

G-14 Classroom

Commonwealth College Center Building

AGENDA

1. Call to Order
2. Consideration of Minutes of Meeting of November 6, 2017
3. Auditor's Report
4. President's Report
5. ~~Report of the Finance Committee - A. Suprenza~~
6. Report of the Alumni Trustee – D. Silvia
7. Report of the Foundation Relations Committee – D. Silvia
8. Report of the Student Trustee – K. Pasternak
9. Financial Update – Vice President S. Kenyon
10. ~~Report of Personnel Actions~~
11. Report of Workforce and Community Education Contracts
12. Old Business
 - Continued Action Items from Retreat
 - Review President's Goals
13. New Business
14. Adjournment