



Indoor Air Quality Management Plan

Revised September 2019

cannot be replaced and must be kept (this could include carpets, padding, ceiling tiles, sheet rock, and insulation) are dried as quickly as possible.

Materials contaminated with microbials are promptly cleaned or replaced. Remediation projects that cannot be handled by college staff are contracted to a private company.

11. CLEANING AND CHEMICALS POLICY

Regular and thorough cleaning is an important means for the removal of air pollutant sources; however the use of cleaning products may also contribute to indoor air pollution. To ensure that cleaning practices remove pollutant sources while using cleaning products appropriately, cleaning guidelines have been created.

Custodial staff is instructed to only use cleaning agents approved by the college. The containers are clearly labeled and stored in a secure area. Containers must be closed tight when stored.

All material safety data sheets are stored in an area available to all staff

Building rooms are maintained at reasonable cleanliness. Areas of frequent use are cleaned more often than areas of infrequent use.

Ammonia based cleaning agents and chlorine-containing cleaners (such as bleach) are never to be mixed because this generates toxic gases.

During routine operations, pollutant-releasing activities are restricted by time of day, week, or year. For example, waxing of floors will be performed on Friday afternoons or vacations, to ensure that most gases are removed by the time classes rovea3r.4(ti)-3(o5erod 12 Tf1 0 0 1

