

Bristol Community College
Fall River, Massachusetts

Board of Trustees
Meeting Minutes

November 2, 2015

A. Convening

The three hundred and thirty-sixth regular meeting of the Bristol Community College

Board of Trustees was held on Monday, November 2, 2015, in Room 11, 200 West

Hudnall Administration Building, on the Fall River Campus at 777 Elsbree Street.

Chair Joseph Marshall called the meeting to order at 4:04 p.m.

Trustees present: Joseph Marshall, Chair; Jennifer Chase, James Crady, Esq., Treasurer;
Kennedy, Cynthia Rose, Anthony Sapiezka, Dr. Ronald Schwartz, Diane Sylvia, Vice
Chair, Steven T. ...

Trustees absent: Dr. Patricia Andrade; Max Volterra, Esq., Secretary.

B. Information from the Chair

Chair Joseph Marshall welcomed all to the meeting. Since there was a full agenda for the meeting, he said he would like to begin immediately.

C. Public Comment

Chair Marshall introduced Professor Diane Yohe, MCCC Chapter President, Bristol
Community College, and Professor Howard Tobias, President of the Faculty and
Professional Staff Senate, who had requested to address the Board of Trustees at this
meeting.

Professor Tobias said that he has been at BCC for 28 years and has seen many changes
since the late 1980's. BCC is a remarkable place. Both full and part-time faculty and
professional staff are committed to the goal of promoting student success. Strategic goals
over the years have been right on the money. He has seen changes that concern him and
asked if we are able to support students to the best of our abilities. We do tremendous
work but do we have the resources to do so? We need to be mindful of the need to assure
quality of instruction at all times. It is a noble goal to enhance access, but one that may
undermine our purpose. We are supportive of the goals of this campus.

Professor Yohe said that the Board of Trustees represents our community (Fall River,
Taunton, Attleboro, and New Bedford). BCC has a very dedicated faculty and
professional staff. Our mission is students and students success. Many of us rose up out
of poverty. She has been in the community college system since 1978. She said that she
loves seeing students blossom and achieve success at BCC, going on to become
professionals, nurses, teachers, etc. There is not enough public funding for higher

128 full-time faculty to 590 part-time faculty; 51 full-time professional staff and 50 part-

time professional staff. Part-time faculty teach the same as full-time faculty, but their pay is much less. Our current students are more diverse in its composition. We are a generation college students, high school students, veterans, and returning students. We need resources for what is to be accomplished. We are encouraged and we are working over contract. Our chapter took a vote to go on Work to Rule. This means we will do just the minimum requirements of our contract and not participate in College events. We have been without a contract since June 30. Non-unit Professionals (NUPs) received a 2.5 percent raise. Community colleges are the lowest paid group in the education system including K-12. We are hoping you (the Board of Trustees) will write a letter to Secretary of Education James Dever, Commissioner Carlos Santiago, and the Chair of the Board of Higher Education to ask to have the agreement settled. It is so important for funding and getting it funded at the Legislature.

Chair Marshall thanked Professor Tinberg and Professor Yohe for speaking.

D. Commissioner Carlos Santiago

Chair Marshall welcomed Commissioner Carlos Santiago from the Massachusetts Department of Higher Education (DHE). President Shrega delivered a brief biographical background on the Commissioner. Commissioner Santiago was appointed to the position by Governor Charlie Baker in July 2015. The Commissioner had joined the DHE as the Senior Deputy Commissioner for Academic Affairs in April 2013. Before that, he was Chancellor of the University of Wisconsin-Milwaukee as well as a senior and chief operating officer at SUNY-Albany. He holds a Ph.D. in economics and was twice named one of the 100 most influential Hispanics in the United States by *Hispanics Business* magazine.

Commissioner Santiago said it was a delight to be with the Board of Trustees on the BCC Campus. The meeting with the faculty forum earlier this afternoon was educational. He had a very good meeting with our representatives in my office in the middle of transition, a very good meeting with our Board and our administration. He has served as chief academic officer so he has had a head start on how issues. The faculty highlighted challenges we face. Under Commissioner Freeland and the Vision Project, there were seven major goals that campuses focused on. There are several goals we focus on now. The first is college access for underserved groups. Traditional age population is decreasing; there are eight years of declining enrollments. Enrollments at community colleges are much more volatile. University of Massachusetts growth is flat, there are different landscape than what it was. The majority of students are in the community college system. We now know what we need to focus on. The commission will be across campuses. BCC and CONNECT hosted the BHE meeting last week; this was the first time BHE was hosted by a consortium.

November 2, 2015

The Commissioner spoke of the need for social workers to work with our

Commonwealth. 1.3 million are 55 years of age or older. This indicates massive retirements in the near future. This age group is also the highest percentage with a post-secondary degree (44 percent). This segment of individuals

African American or Latino, we need to better serve these individuals. We need to bring those students up to academic level. The best predictor of whether a student will go to college is whether a parent went to college. Temporary housing and food banks are being set up as these are issues facing today's students. For the role of advocacy -

We will continue to support the campuses.

Affordability: what is higher education without community colleges? We continue to promote a statewide message about affordability, our system is affordable, high quality education in the Commonwealth. Stakes are just too high to retreat; "wait til" is not an option to the Commonwealth.

Commissioner Santiago asked if there were any questions; there were none.

Chair Marshall thanked Commissioner Santiago for speaking and wished him well in his new position. President Shrega said that Commissioner Santiago's influence was instrumental in helping BCC with a problem with an external accrediting board and that the graduates affected did attain their certification. He then presented the Commissioner with a pen and a BCC 50th Anniversary pin as gifts.

E. Minutes of August 31, 2015 Meeting

Upon a Motion made by Trustee Grady to accept the Minutes of the August 31, 2015 meeting, as submitted, and seconded by Trustee Sapienza, it was

VOTED unanimously to accept the Minutes of the August 31, 2015, meeting as submitted.

F. Retreat Notes of August 31, 2015

Upon a Motion made by Trustee Grady to accept the Retreat Notes of the August 31, 2015, meeting as submitted, and seconded by Trustee Rose, it was

VOTED unanimously to accept the Retreat Notes of August 31, 2015 as submitted.

G. President's Report

Chair Joseph Marshall to draft a letter to Secretary of Education James Royser requesting a fair and equitable resolution to the contract. This shall be done by the Board of Trustees.

Chair Marshall called for a vote. It was then

VOTED to approve without dissent authorizing President Shroyer and Chair Joseph Marshall to draft a letter to Secretary of Education James Royser requesting a fair and equitable resolution to the contract. Trustee Thomas obtained

Trustee Yonkers asked when the "Work to Rule" went into effect. Professor Yonkers said the vote passed on Friday and it became official to deny at BCC.

Trustee Yonkers asked President Shroyer if he would like a student to be named the business of the College will continue uninterrupted. Vice President Greg Sethares and Academic Affairs will put a plan in place.

President Shroyer continued with his report. He said that the Employee of the Month of September was Dan Burman, October's Employee of the Month was Steve Gault from Davol Street and November's Employee of the Month is Nate Vaughan from New Bedford.

Kathleen Plante was named top nurse in Fall River by the International Nurses Association. Her biography is to be published in "Worldwide Leadership in Healthcare."

On September 16, members of the Board of Trustees Personnel Committee and Chair Joseph Marshall met with Commissioner Carlos Santiago.

The naming event for "E" Building was held on October 19. The name of the building will be the Thomas A. Rodgers Jr. Science Building.

The Multi-Cultural Student Council had a series of meet and greet information sessions in October with guest BCC speakers.

October 28 was BCC International Map Day.

Prof. Dr. John M. Menard traveled to Siem Reap, Cambodia to photograph (these are photographs of this in your folders). They stenciled the name of his deceased son Makthra Iem Men on three water filters in Siem Reap, Cambodia that were funded from donations from the BCC Dental Hygiene Program. A total of 46 water filters in Cambodia have been funded from donations from BCC.

September 20 was the kick off for Hispanic/Latino Heritage Month.

Commissioner King H. H. visited the New Bedford Campus and toured the health care facilities.

On October 27, the Board of Higher Education (BHE) held its first meeting of the year at the BCC Fall River Campus hosted by CONNECT and BCC. As Commissioner Santiago noted, this was the first time a BHE meeting was ever hosted by a consortium.

The BCC Associate in Applied Science in Veterinary Health Care program was approved by the BHE at their October 27 meeting. Vice President Greg Sethares, Associate Vice President Anthony Ucci, Dean Saman Samard, and Professor Christine Remington were involved in formulating this program.

One thousand five hundred thirty-three seventh graders from various middle schools huge undertaking initiated by CONNECT and the five institutions that it comprises. The following schools visited on:

- September 25 – RCC Fall River hosted the Talbot and Morton Middle Schools
- October 16 – BCC Attleboro hosted Wamsutta Middle School
- October 23 – BCC Attleboro hosted Brewster Middle School
- November 6 – BCC Attleboro will host Coello Middle School

A College-wide Moment of Silence for the Umpqua Community College tragedy was held on October 8.

Fire drill training was held at all BCC Campus locations as well as an extinguisher review. Vice President Steve Ozus and President Shraga travelled to all locations for discussions in the wake of the Umpqua Community College tragedy. Dates they visited were:

- October 20 – An All College Meeting at BCC Fall River
- October 28 – BCC NEW BEDFORD
- October 29 – BCC Attleboro and BCC Taunton

There will be a lock-down drill of all BCC Campus locations tomorrow, November 3.

President Shraga asked the Board of Trustees for their consent to have two consultants of 15 – 20 minutes of questions during the meeting in open session to collect data for a data scan. The Board agreed to include this in the November 30 meeting.

Other Items of Interest:

A new College 101 Blog lists resources to help students with weekly posts from Admissions Counselors and guest bloggers.

PLA Professor Deb Anderson reports that the course equivalency table is complete and on line. It involves matching up experiential learning

Professor Dan Avetikian has developed Open Educational Resources (OER) which is an open text project for MTH 131 Elements of College Math. This has eliminated the need for purchasing a textbook.

A new email group has been created called @BCCRetirees. This involves external addresses and enables the College to send pertinent information to retired BCC personnel. It has no privileges within the BCC network; therefore no security risks.

The Art Gallery is celebrating 50 years of teaching. The first appointment as full-time Art Professor. Also included are Ron Lister, Marissa Millard, and Erik Durant.

National awards in Marketing and Public Relations were recently awarded to our BCC Office of College Communications for:

1. Communicator of the Year – Vice President Sally Cameron
2. Rising Star – Patrick Stone

BCC's Office of College Communications also received the Medallion Award for Excellence.

The Wampanoag Tribal Nation recently completed an internal needs assessment survey for Workforce needs. The Tribe signed a Memorandum of Understanding with BCC and

Cape Cod Community College to apply to the Workforce Trust Fund.

Off Shore Wind, NREL's Engineering Research Center (ERC) created an infrastructure and portfolio.

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|---------------|----------------------------------|
| Academics | 1) Economics/Policy |
| Industry | 2) Site/Environmental Assessment |
| Investors | 3) Foundations |
| Policy Makers | 4) Grids |
| | 5) Blades/Controls |

Tom Grady's screenplay "Symposium" won first prize at the Denver Film Festival.

The State Audit was conducted – no findings.

D-L on e-Learning: 36 percent of students are enrolled in at least one course. Credits = 18 percent of total. There were 131 sections in 2009; there were 311 in Fall 2015.

The 1000 Faculty Grant award is on track on center for 14 non-summers at least 40 students

On September 15, President Shrage attended a breakfast meeting sponsored by the Taunton Area Chamber of Commerce and Dr. Hama with speaker Gailie Cromwell, a member of the Massachusetts Board of Trustees and a member of the Board of Trustees of the Massachusetts Board of Trustees.

President Shrage attended a celebration of life of businessman and philanthropist Paul Barry Charles II (known to many as "Chuck") on September 19 at the University of Massachusetts Dartmouth. He passed away on May 24, 2015.

On September 23, the BCC Astronomy Club held a Fall Equinox Party.

The Manhattan Short Film Festival was held at BCC, Attleboro on September 25 - 26 and at the New Bedford Whaling Museum on September 30.

On October 1, President Shrage, Vice President Steve Kenyon, and Dr. Susan Lane had a conference call with New Bedford Superintendent Pia Durkin regarding the Dual Enrollment Policy.

The BCC Theatre Pen celebrated the beginning of their 30th season on October 2 with a studio workshop production of *Hang Glider: A Breeze of Scenes*.

On October 7, Dr. Susan Lane, Senior Advisor to the Commissioner for P16 Access and Alignment Policy at the Department of Higher Education, visited BCC to conduct an English Department Faculty Assessment.

On October 8, the OneBook presented a Skype discussion in the BCC Theater with the author of *4 Walls in the Woods*, Bill Dwyer. The event was moderated by BCC.

The Fall River School Committee voted to approve the Gateway Program's budget on October 13. Both Vice President Steve Kenyon and Erik Baumann attended.

A Selective Women's College Transfer Seminar was held on October 14 in C Building with representatives from Mount Holyoke, Smith, and Wellesley Colleges.

Also on October 14 was the BCC Annual Cardboard and Duct Tape Canoe Race around the pond at the Fall River Campus.

The Foundation Gala was held on October 16.

President Shrage attended a Fall River Early College meeting that was held with the Fall River School Subcommittee at the Administration Office on Rock Street on October 19.

On October 23, the Holocaust Center sponsored a presentation by Ronald Florence. Also that evening, the BCC Culinary Arts Family Halloween Party was held in the Commonwealth College Center on the Fall River Campus.

The BCC Attleboro Guidance Counselors and Community Agency Breakfast was held on

November 2, 2015 at the Attleboro Community Center.

There were many shout-outs to BCC during the event.

The Annual Meeting of the Veteran Educational Services Center will be held on

November 10, 2015 at the Attleboro Community Center. Representatives from Adams State and Cape Cod are expected to attend.

The Donors and Scholars Reception will be held on November 5.

The BCC Board of Trustees will meet on November 10, 2015 at the Attleboro Community Center.

A Motion made by the Finance and Audit Committee and seconded by the President was

Report of the Finance and Audit Committee

Chairman James V. Adams, Chairman of the Finance and Audit Committee, gave his report on the

The Finance and Audit Committee met on October 21, 2015 to review the Fiscal Year 2015 drafted Audited Financial Statements. President Sbraga, Vice President Steve Kenyon, and Comptroller Keith Tani presented the financial statements in great detail to the Committee. Much of the presentation was focused on two significant transactions that had a material impact on the financial statements.

amount is recorded as a capital appropriation on the Statement of Revenues and an increase in capital assets on the Statement of Net Position.

The second was a series of entries the College recorded based on potential work

Position in the amount of \$6.5 million. This liability has a negative impact on the

College's Net Position in the amount of about \$0 million. From an Operating

The Pension Liability will be adjusted annually with the information provided to the College from the State Comptroller. If the State continues to fund the pension liability it result in an expense.

The President distributed an audit report from the State Auditor's Office. Each Board

Clery Act reports. These included crime statistics, Officer training records, and results of previous audits. They had an emphasis on IT inventory and controls as well. The report you will be receiving will indicate that there were no findings or no comments. There are no recommendations to management to improve policies and procedures.

The President requested that the Finance and Audit Committee review a draft Report increasing pressure on schools that have high reserve levels to avoid fee increases.

the article and the message that Trustees have a fiduciary duty to invest with inflation in mind. The Woodward Case is an example where Trustees were deemed to have breached their fiduciary duties by investing in almost entirely fixed income instruments

funds from CDs and Money Market Accounts to Fidelity. These steps include revising stock equity mutual funds.

Trustee Kenney made a motion to accept the report of the Finance and Audit Committee. This was seconded by Trustee Silvia, and it was

NOTED

1. Report of the Alumni Trustee

Alumni Trustee Diane Silvia gave her report to the Board.

The Alumni Association has been involved with the Bristol Beacon Award. The Award event will take place on Thursday, March 27, 2016. Also, an Understanding Service Award will be given out at that time which will be determined from the pool of 50 candidates.

The BUC Foundation Gala went very well. The Development Office has not yet

The Alumni Association is planning on sending an email blast to make alumni more aware of College events and networking opportunities.

Trustee Schwartz made a motion to accept the report of the Alumni Trustee. This was seconded by Trustee Dore and it was

VOTED unanimously to accept the report of the Alumni Trustee.

Report of the Student Trustee

Student Trustee Jahziel Chase gave his report to The Board.

On September 2, Kick-Off to College/Orientation was held and attendance has increased by 4.5 percent. Student Life sponsored a lecture by Nancy Hunter Denny, a nationally

Panelists included: Head of Diversity, Head of Student Life, Multi-Cultural

The Student Senate held their election two week ago; Amy Blanchette and Jessica Mello

On October 6, BCC held its Club Expo on the Fall Plaza Campus sponsored by Student Engagement.

Trustee Chase said that he and the Senate were very excited to announce the continued

The Student Senate is sponsoring the "Tea on Us Pledge" on Thursday, November 5 from 10:00 a.m. – 2:00 p.m. Initiated by President Obama last year, it is aimed at all college campuses nationwide to bring awareness to Domestic Violence.

On the same day there will be the White Ribbon Campaign led by Carol O'Connell. This event is aimed at encouraging men to pledge to never sexually harass or sexually assault women and to remain silent about domestic abuse.

We have an upcoming SAC Meeting on the November 7 held at Worcester State University. This is the state universities of Massachusetts and the community colleges to come together and discuss what is happening at our institutions.

Trustee Chase said that he attended the ACCT Conference in Washington, DC in August. This was geared to new trustees. They reviewed the bylaws as well as other policies and it proved to be a great networking event. He also attended the ACCT Annual Conference held in San Diego in October which was a series of speeches on quality, governance and guidelines for fiscal health and management. The theme of the conference was "To Strive to Meet High Expectations". One of the speakers of the conference was the President and CEO of TIAA-CREF, Douglas J. Cynona Jr. Trustee Cynthia Rose also attended the San Diego Conference.

Trustee Grady made a motion to accept the report of the Student Trustee. This was

VOTED unanimously to accept the report of the Student Trustee.

K. Report of Personnel Actions

Upon a Motion made by Trustee Grady and seconded by Trustee Rose, it was

VOTED unanimously to accept the Report of the Personnel Actions

Workforce and Community Education Councils

Upon a Motion made by Trustee Grady and seconded by Trustee Nardozzi, it was

Durkin, Meg Mayo-Brown, etc.) and they have expressed a desire to pay for Dual Enrollment. The amount is based upon the BHE guidelines for need.

Chair Marshall reminded the Board of the Grand Opening of the Veteran Educational Services Center on Tuesday, November 3 in the Commonwealth College Center on the Fall River Campus at 2:00 p.m.

President Sbrega reminded the Board of Trustees of the upcoming Statewide Trustee Conference on Wednesday, November 4 at the University of Massachusetts Lowell. Please let Kathleen Wordell know if you are planning on attending and wish to drive to Lowell with President Sbrega.

Regarding the Personnel Committee review of Upper Level Hiring, President Sbrega said that Vice President Tafa Awolajo has compiled the information from the other community colleges as to Board approval prior to hire versus giving the President absolute authority over personnel decisions and can provide that at the Personnel Committee Meeting. Trustee Kenney said that they will have the meeting before November 30.

Trustee Gredy said that the Facilities Committee met today to discuss the New Bedford Campus as well as updates of the other Campuses. The Committee agreed with the current five-year plan for New Bedford and will consult developers in New Bedford for space as we grow. The Committee discussed the Taunton facility and noted that the owner/landlord of the proposed site balked at the \$21 per SF price previously agreed upon because he recently switched his general contractor. The owners realized they had made a mistake, but there are no alternatives. BFC can remain at the Taunton Catholic Middle School through July. The Committee voted that Vice President Kenyon can negotiate up to \$28 per SF.

Trustee Gredy said that the Finance and Audit Committee will be reporting to the Board of Trustees Meeting on November 10 and besides the Auditors report they will discuss the Reserves Policy Issues. They plan to invite BFC to a future meeting to discuss financial options.

Trustee Sapienza requested that "New Business" be added to the agenda under Old Business so as not to lose sight of continuing issues that need to be discussed.

Trustee Sapienza asked if there will be a meeting with the Foundation to discuss its relationship with the Board of Trustees. Chair Marshall said he plans to meet with Foundation President Donald Smyth in the near future to discuss the relationship of the Board and the Foundation.

N. New Business

Chair Marshall said if anyone is interested in a hard hat tour of the new John J. Sbrega Health and Science Building (as if they know of any potential donors, please let them know they might be interested) to please contact the Foundation through Vice President Kenyon.

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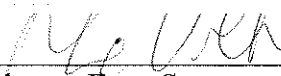
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Campus. A listing of other Veterans events for the week of November 8 can be found in the Board's folders as well as a listing of upcoming important dates.

There being no further business to come before the Board, Chair Marshall declared the meeting adjourned. The time was 3:18 p.m.

Respectfully submitted,


Max Volterra, Esq., Secretary

11/30/15
Date Approved

KAW
Initials