

Bristol Community College
Fall River, Massachusetts

Board of Trustees
Meeting Minutes

February 25, 2019

I. Call to Order ó Open Session

The three hundred and sixty-sixth regular meeting of the Bristol Community College Board of Trustees was held on

Board of Trustees

7,214 (-5.5%)/4,573 (-6.2%)

Enrollment Headcount/Full-time Enrollment Data (2013-2019) Spring Census:

6,768 (-4.4%)/4,151 (-5.1%)

Spring 2018-2019 Headcount (Census):

eLearning was +3.58% (Spring 2018 = 3,519/Spring 2019 = 3,645)

Spring 2018-2019 Headcount (New/Returning):

Taunton = +39.34% new students

Some students are migrating to Fall River from other campuses.

Spring 2018-2019 Admissions Data:

Registered a total of +3.5% new.

Fall 2018 ó Spring 2019 Headcount (Diversity Persistence)

Use of data dashboard is important.

Overall data (N=425).

More students from General Studies to metamajors after first year.

Also noted was emphasis on the area of General Studies. President Douglas said the reason why we focus on General Studies is this area is most at risk; if students have a major, they are most likely to persist. Trustee Videva Dufresne said that Financial Aid is one of the challenges also ó how can this be improved? V.P. Cabellon said they are reimagining how staff does work and leaning towards a counseling model instead of just processing paperwork. It will take a great effort to grow financial literacy in the community.

Executive Director of Development Paula Popeo gave a brief Development update.

The Development Office will be producing a new report, a Monthly Financial and Activity Summary, for the period beginning July 1 through present that will also include prior fiscal years for comparison.

The Bristol Community College Foundation is to vote on their new spending policy at their meeting on March 20.

Six members of the Foundation have resigned and they have added six new members.

The Bristol Attleboro Campus Campaign is underway with \$1.3 million for bricks and mortar.

President Douglas discussed the following:

Massachusetts Community Colleges Legislative Priorities

Public Higher Education Collective Labor Contracts

Endowment Match Program

Public Higher Education Physical and Cybersecurity Upgrades

Education Equity Bill

FY2020 Community College Budget Priorities

Collective Bargaining ó Costs ó (7502-0100 through 7518-0100) - \$292 million total.

Community College Funding Formula ó (7100-4000) - \$5.7 million.

Community College Workforce Training Incentive Grant ó (7066-0015) - \$1.75 million.

STEM Starter Academy ó (7066-0036) - \$4.75 million.

TRAIN Initiative ó (7066-0000) - \$1,500,000.

Higher Education Collaboration & Efficiency (PACE) ó (7518-0120) - \$300,000.

Dr. Martin Luther King Jr. Breakfast was held on February 3 with guest speaker

Superintendent of New Bedford Public Schools ThomT@MC /P #MCID 12 Tf1 0 0 1 144.02 173

The Award Recipients for Commencement have been confirmed as Zelma Braga for Honorary Degree and Nick Christ for Distinguished Citizen.

An invitation to the Board will be going out shortly for a signing of an MOU between JDR Cable and Bristol Community College to be held on March 7.

President Douglas said the following are Talking Points for the Board of Trustees:

GLOBAL WIND ORGANIZATION TRIP

Bristol recently traveled to the United Kingdom and Denmark to become a Global Wind Organization (GWO) approved training provider. The purpose of GWO is for the staff working in the wind industry to understand the risks and dangers and to provide a safe y qtnkpi "gpxktqpo gpv0Dtkvqnku"j ktkpi "c"ur gekn'cwf ktkpi "ht o "vq"tgxkgy "j g"eqmgi gaa" financial and process documents, which is necessary for this certification. For this audit, Bristol will require GWO approved instructors and we will need to ensure that our curriculum aligns with that of the GWO. As a local offshore wind training facility is designed, it must accommodate a broad array of trainings, equipment and instructors for enough throughput of delegates to be financially stable. The facility will require high bays, indoor ladders and a part of a nacelle for working in confined spaces. Courses offered will include Working at Heights; Hoisting and Manual Handling; Advanced First Aid and Emergency Evacuation; and Rope Work training.

BRISTOL HOLOCAUST AND GENOCIDE CENTER BUTTON PROJECT

The Button Project initiated in 2017-18 is the brainchild of Center assistant Linell Dean with the goal of collecting 1.5 million buttons representing the number of Jewish children who perished during the Holocaust. Members of the Bristol and external community have been involved. To date individuals, schools, libraries and businesses have collected nearly 600,000 buttons. Examples include a seventh grader from Fairhaven that collected 22,000 buttons, students at Bishop Connolly High School that collected 16,000, and the local market, Portugalia, that collected over 10,000. The project has progressed through the leadership of Professor Marisa Millard, two of her art students, Bristol alumni and colleagues. Two murals from the buttons will be officially unveiled February 25. They will be displayed in the lobby of the Jackson Art Center.

ELL TO STEM/HEALTH BRIDGE

Mathematics, Science and Engineering and Arts and Humanities, in conjunction with Dual Enrollment (which will soon be renamed, College Access), have created an Early College Initiative that allows English Language Learners (ELL) students from Durfee High School to take Fundamentals of Biological Science and Advanced English Vocabulary and Reading Skills at Bristol Community College. This initiative is designed specifically for students who may be interested in pursuing STEM or Health Sciences careers, altho

earn college credit for successfully completing these courses. There are 22 students in the cohort. This initiative aims to increase student success and diversity in STEM and health fields.

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Strategy I College Participation: Developing and Sustaining Enrollment

First Year Experience: Learning outcomes developed and sequenced.

Increase Enrollment of Underrepresented Students in STEM: New English
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School Students.

Increase Online Enrollment: Gains made during short-term winter session.

Develop Campus Strategic Plans: Data collected and new templates developed.

Develop Early College Model: New express engineering program for
Diman students that includes an A.S. from Bristol and B.S. from UMass
Dartmouth.

Increase Dual Enrollment: Exceeded goal of 5%.

Execute Markevpi 'Rrçp'hqt'Uwo o gt'öI wguv'Uwf gpvü<'Rrçp'f gxgnqr gf ."
easy-to-use online registration form in development

Streamline Mobile Technology into One App: Backend server is ready,
preparing for test mode.

Increase Portal Activity by 20%: Achieved.

Strategy III Student Learning: Providing Robust, High-Quality Education

New Transfer and Accelerated Opportunities: Program designed and
marketing materials in development for new 3-year Business Degree Fast-
track with UMass Dartmouth.

Install More Wireless Access Points: Installation plan completed.

Submit 5-year NEASC/NECHE Accreditation Report by Deadline:
Achieved.

**Strategy IV Workforce Alignment: Transitioning from Classroom to
Workplace**

No new updates at this time.

Strategy V Preparing Citizens: Connecting Individual and Community

No new updates at this time.

Strategy VI Eliminating Disparities: Leveling the Playing Field

Hold Three College-Wide Meetings Per Year: Achieved.

Launch New Staff Senate: Achieved. Bylaws developed and Senate is
meeting regularly.

Recommend New College Committee Structure: Survey issued, data is
being coded.

Affirmative Action Strategic Plan: Data on Bristol employees collected
and analyzed.

Board of Trustees

Full-time contractual increases = \$500,000

Total = \$1,800,000

Despite increase in cost, number of FT and PT employees continues to decline each year.

Plan to address costs in Fiscal Year 2020

Reductions to part-time payroll = \$100,000

Fee increase of \$7 assumed in budget = \$900,000

Reduction in adjunct payroll = \$400,000

Total = \$1,400,000

Total expenditures in FY20 total \$1.3 million less than FY19.

Non-Cash Expenses Projected for Fiscal Year 2020 ó Impact of Non-Cash Items on Budget

Depreciation expense estimated at \$3,06,150

GASB 68 Pension adjustment ó estimated expense of \$450,000*

GASB 72 OPEB adjustment ó estimated expense of \$550,000*

* Actual amount supplied by State Comptroller and actuaries.

Foundation contributions tctuar

Recent Events:

- 12/13/18 Holidays Around the World
- 12/17-12/21/18 Finals Week Events
- 12/10 ó 12/21/18 Student Life Giving Tree gifts
- 1/23/19 Back to school ó doing good for the community
- 1/30/19 Cape Verdean Family Night
- 2/3/19 Dr. Martin Luther King Jr Breakfast

Miscellaneous News:

- Basketball
- STEM Club
- Mobile Food Market - expanded to Bristol New Bedford Campus.
- Seeds of Sustainability
- State SAC Meetings ó focused on sexual assault and OER.
- PHENOM
- Textbook Fund

X. Old Business

There was no old business to come before the Board.

XI. New Business

There was no new business to come before the Board.

Ms. Wordell reminded the Board of some upcoming meetings and events.

XII. Adjournment

There being no further business to come before the Board, Chair Medeiros declared the meeting adjourned. The time was 6:37 p.m.

Respectfully submitted,

Sandra Saunders, Esq.

Sandra Saunders, Esq., Secretary

____4/1/19_____
Date Approved

____KAW_____
Initials